

BOARD OF ZONING APPEALS

INFORMATION SHEET

2009

The Board of Zoning Appeals holds a public hearing on the fourth Thursday of every month unless otherwise altered by a holiday schedule. These meetings are held at 7:30 pm, in the Herndon Council Chambers located at 765 Lynn Street, Herndon, Virginia. Applicants are required to attend the public hearing at which their application will be discussed. If an applicant or their representative is not present to answer questions regarding their application, it is likely that the item will be denied by the Board.

The deadline for filing new applications is 30 days prior to the regularly scheduled public hearing. **PLEASE NOTE THAT THE APPLICATIONS MUST BE COMPLETE AND THAT IT IS THE APPLICANT'S RESPONSIBILITY TO INSURE COMPLETENESS. LATE OR INCOMPLETE APPLICATIONS WILL NOT BE PLACED ON THE BOARD'S UPCOMING AGENDA.** Applicants are encouraged to submit their application two to three days prior to the deadline and to have their applications reviewed by Town staff for completeness. Meetings with staff prior to the submission deadline are encouraged and may be arranged by appointment.

Board of Zoning Appeals 2009 application deadlines and public hearing dates:

APPLICATION DEADLINE

December 23, 2008
January 27, 2009
February 24, 2009
March 24, 2009
April 21, 2009
May 26, 2009
June 23, 2009
July 28, 2009
August 25, 2009
September 22, 2009
October 20, 2009
November 17, 2009

PUBLIC HEARING

January 22, 2009
February 26, 2009
March 26, 2009
April 23, 2009
May 21, 2009
June 25, 2009
July 23, 2009
August 27, 2009
September 24, 2009
October 22, 2009
November 19, 2009
December 17, 2009

If you have additional questions or would like to arrange an appointment, please contact the Town of Herndon Department of Community Development through e-mail at community.development@herndon-va.gov or by phoning (703) 787-7380. Town offices are located at 777 Lynn Street and are open from 8:00 am to 5:00 pm, Monday through Friday.